

# Letter of Transmittal



**Western Washington Division**  
 165 NE Juniper St., Suite 201, Issaquah, WA 98027  
 Tel (425) 392-0250

**Eastern Washington Division**  
 407 Swiftwater Blvd., Cle Elum, WA 98922  
 Tel (509) 674-7433

**To: KITTITAS COUNTY CDS** **Date: 11-16-2023** **Job No. 21006**  
**ELLENSBURG, WA** **Attn:**  
**Re: PRELIMINARY KD PROPERTIES SHORT PLAT**

**WE ARE SENDING YOU**  Attached  Under separate cover via overnight mail/regular mail the following items:

PRINTS	PLANS	SHOP DRAWINGS	COPY OF LETTER	CHANGE ORDER	SAMPLES	SPECIFICATIONS	SUBMITTAL

COPIES	DATE	NO.	DESCRIPTION
2		2	18X24 COPY OF PRELIMINARY SHORT PLAT
1		2	8-1/2 X 11 COPY OF PRELIMINARY SHORT PLAT
1		4	APPLICATION
1		1	NARRATIVE
1		6	CLOSURES

**THESE ARE TRANSMITTED as checked below:**

- For approval
- Approved as submitted
- Resubmit \_\_\_\_ copies for approval
- For signature
- For your use
- Approved as noted
- Submit \_\_\_\_ copies for distribution
- As requested
- Returned for corrections
- Return \_\_\_\_ corrected prints
- For review and comment \_\_\_\_\_
- FOR BIDS DUE \_\_\_\_\_
- PRINTS RETURNED AFTER LOAN TO US

REMARKS:

Signature: Gmyr Wessen Title: SURVEY TECHNICIAN  
 Copy to: File